



BELKNAP COUNTY COMMISSIONERS
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Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes January 6, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

Minutes 12/16/15: Commissioner Burchell requested that the minutes reflect that he was available any other day of that week. M/Taylor, S/Burchell to approve the minutes of 12/16/15 with the one change requested by Commissioner Burchell. Unanimous. **Motion passed.**

Previously Signed Documents: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
12/16/2015	Payroll Manifest
12/16/2015	A/P Manifest
12/30/2015	Payroll Manifest
12/30/2015	A/P Manifest
12/30/2015	Transfer # 2015.59 & 2015.60

Request to Fill: Facilities Manager Muzzey requested that the position be filled now that he has done the research requested. It will cost more to outsource the job. M/Taylor, S/Burchell to fill the 16 hour maintenance position. Unanimous. **Motion passed.** Sheriff Wiggin stated he would like to fill a communication specialist position to manage the dispatchers. He stated it is not an additional position and he would promote from within. M/Taylor, S/Burchell to approve the communications specialist position. Unanimous. **Motion passed.**

Waste Management Contract-Nursing Home: Facilities Manager Muzzey explained the revised contract and assured the Commissioners that it will be put out to bid later this year.

M/Taylor, S/Burchell to approve the modified version of the Waste Management contract and follow the suggestion of the Maintenance Director. Unanimous. **Motion passed.**

Registry Nurses-Nursing Home: Interim Nursing Home Administrator Hemenway explained the request to modify the contract. The Board asked that motorcycle week be added. M/Taylor, S/Burchell to approve the revised registry nurses contract with the addition of motor cycle week. Unanimous. **Motion passed.** Interim Nursing Home Administrator Hemenway thanked Administrator Shackett and the Commissioners for the letter that was sent out to staff. He stated he has never seen anything like that done. Commissioner Taylor stated the thank you is owed to the County Administrator!

County Attorney Grant: M/Taylor, S/Burchell to approve the County Attorney's grant request. Unanimous. **Motion passed.**

Other: There was some discussion about the upcoming long term care elder crisis and the drug problem.

Public Input: Gordon Blais, Meredith, stated his concern about an inmate issue and how it was handled.

Transfer Request #2015.61: Superintendent Gray explained that a vehicle has a damaged cooling line that needs to be repaired. M/Taylor, S/Burchell to approve transfer request #2015.61. Unanimous. **Motion passed.**

Adjourn: M/Taylor, S/Burchell to adjourn at 9:36 am.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant